

**Minutes of the Statutes Committee Meeting
September 5, 2002**

Members Present: Ron Bohlander, Jonathan Moore, Anne Salter, Marc Smith

1. Marc Smith was elected by unanimous voice vote to serve as the Chair of the committee for the current academic year.
2. The minutes of the meeting on February 5, 2002 were discussed and approved without modification.
3. The minutes of the meeting on February 19, 2002 were discussed and approved without modification.
4. Statutes changes from the First Reading to the Academic Senate on April 23, 2002 were discussed.
 - a. The first statute change of the Reading was to Section 2.8.1.7.(1)(1): the Registrar was added to the Student Regulations Committee as an ex officio member without the right to vote. The committee approved the addition of the Registrar as a *voting member* at its meeting on February 19, 2002. The change to non-voting status was approved by the Statutes Committee via an e-mail vote in April 2002. The current committee approves this change.
 - b. The second set of statute changes of the Reading was to four of the charges to the Faculty Status and Grievance Committee in Section 2.4.6.1.(c). During the Reading, a faculty member voice concern about the words "...may occasional review..." in section 2.4.6.1.(c)(3). This section was discussed and a new wording proposed:

Previous Version:

2.4.6.1.(c)(3) The Committee **may occasionally review** ~~shall make an annual review of and furnish recommendations to the General Faculty for the transmission to the President concerning~~ the general policy of the Institute with regard to salary scales, tenure, teaching loads, leaves of absence, and other matters of a similar nature pertaining to members of the General Faculty. It shall also investigate and report on variations in the application of such policies. **The Committee will furnish recommendations from such a review to the General Faculty for transmission to the President.**

New Version: Changes in bold face

2.4.6.1.(c)(3) The Committee **may review (at its own discretion)** the general policy of the Institute with regard to salary scales, tenure, teaching loads, leaves of absence, and other matters of a similar nature pertaining to members of the General Faculty. **This review may also include an investigation of variations in the application of such policies by the units within the Institute.** The Committee will furnish recommendations from such a review to the General Faculty for transmission to the President.

The committee approved the new wording of the first phrase and the rewording of the second sentence to be consistent with the first sentence. This change will be presented to the General Faculty for a Second Reading.

- c. The third statute change of the Reading was to Section 2.4.7.2.(h) concerning the Rights and Responsibilities of the Faculty with respect to Tenure and Promotion. A portion of this statute charged the Faculty Status and Grievance Committee with the review of a faculty member who has not been promoted to the next level in a certain number of years. This was removed to be consistent with the removal of Section 2.4.6.1.(c)(2), which made the same charge. This change was approved by the Statutes Committee via an e-mail vote in April 2002. The current committee approves this change.
5. The simplification of the Statutes and Bylaws to eliminate redundancy within the Faculty Handbook was discussed. The Committee members decided to read the material from the work of last year's Committee, particularly with regard to the issues of tenure and promotion. A meeting will be held in one month to plan the course of action on this task for the coming year.
6. The meeting was adjourned after one hour.

Respectfully submitted,
Marc K. Smith, Chair