

Statutes Committee Meeting Minutes— October 16, 2014, 3:00 pm

Attended: Jeanne Balsam, Bryan Church, Joe Hughes, Chris James, John Stein, Justin Eisenberg (Student Representative), Nazia Zakir (Faculty Executive Board liaison)

Jeanne Balsam called the meeting to order at 3:00 pm

MINUTES: no minutes for approval

INTRODUCTIONS: Jeanne introduced Nazia Zakir as the Faculty Executive Board liaison and stated that she had been a member of the Subcommittee on Faculty Definition and a welcomed addition to the committee.

STATUTES COMMITTEE DUTIES: Jeanne discussed the duties of the Statutes Committee as specified in the *Faculty Handbook*.

ANNUAL REPORT: Jeanne provided a copy of the annual report for discussion and review. There were suggested modifications that will be addressed prior to the Faculty Meeting on October 21st.

TRANSITION SECTIONS: The committee reviewed the two subsections identified as “transition sections”

37.5.5 Sanctions and Allocation of Support Services to Faculty Members: Jeanne shared the recommendation from the Faculty Status and Grievance Committee to keep this and their suggestions for improvement. Discussions led to a decision that this should be added as a new section in Section 3, Faculty Status under Section 3.1, All Faculty.

37.5.1 Student Complaints Other Than Sexual Harassment Against a Faculty Member: The committee discussed this section and concluded this should be added to Section 4, Support of Education. Discussions led to an agreement to expand the information to reference where a student should be directed for grievances about grades or sexual harassment. The section title should also be expanded to have “complaints and grievances.”

ELECTION OF COMMITTEE CHAIR: Jeanne stated that each member was fully capable of being the chairperson. She informed the group this was her last year of her second term. The committee decided to have a transition plan and elected Joe Hughes as the chair.

MONTHLY MEETING TIME: The committee agreed to meet on the second Thursday of the month at 3 pm for the fall semester.

FACULTY MEETING October 21, 2014: Jeanne reminded the group that the Faculty Meeting is scheduled for October 21st and she will present the FY2014 Annual Report.

Next meeting: Thursday, November 13, 3:00 pm

The meeting adjourned at ~4:10 pm