

Statutes Committee Meeting Minutes — February 12, 2015

Attended: Joe Hughes (chair), Jeanne Balsam, Bryan Church, Chris James, Justin Eisenberg (Student Representative)

Visitors: none

Joe Hughes called the meeting to order at 1:45 pm

MINUTES: the minutes of January 15, 2015 were approved

TRANSITION SECTIONS: Joe presented an updated draft of the proposal to revise the *Faculty Handbook* to resolve the remaining transition sections. An earlier draft had been distributed to the committee prior to the meeting and the latest revisions were discussed. Following discussion, the committee voted unanimously to approve the proposal for the following changes to the *Faculty Handbook*:

- Move section 37.5.1 to create a new section 4.7, Student Complaints and Grievances Against a Faculty Member – changes include adding references to applicable policies for handling harassment and grade disputes, ensuring that faculty receive a copy of any resulting plan of action, and ensuring student notification of the resolution of a complaint.
- Move section 37.5.5 to create a new section 3.1.12, Sanctions and Allocation of Support Services to Faculty Members – no changes
- Delete section 7, Transitional Sections of the Handbook

FOLLOW-UP TO DISCUSSION WITH TASK FORCE: Joe distributed a draft of a possible revision to section 2.6.4 of the *Faculty Handbook* that incorporates the results of the January 2015 discussion with the Faculty Executive Board task force. After brief discussion, there was consensus on a minor change in the proposed wording, which Joe will convey back to the task force.

GTRI PROMOTION COMMITTEE FEEDBACK: Jeanne reported on a potential request from a GTRI Promotion Committee feedback meeting held yesterday. Section 3.2.1 of the *Faculty Handbook* includes criteria for the promotion of research faculty. It was suggested that the five Senior Research Scientist criteria for “demonstrated superior performance” be reordered to improve the logical organization and the structure of documentation prepared by those seeking promotion. Jeanne will ask the chair of the GTRI Promotion Committee to formally submit this request by email to Joe, who will then ask the Statutes Committee to consider the request.

Next meeting: Thursday, March 12, 1:45 pm

The meeting adjourned at ~2:45 pm