

Student Regulations Committee
Minutes
September 24, 2015

Present: (PUBP), Al Ferri (ME), Joe Montoya (BIOL), Reta Pikowsky (Registrar), John Stein (VP-SL-ODOS), Andrea Laliberte (ISyE), Gable (SGA-GR), Herrington (LMC), Nation (Exec. Board Liaison), Kingsley (PUBP), Greenstein (SGA-UG)

Guests: Girardot (VProvost-UG EDU)

Voting Members	Affiliation	Role
Richard Barke	Public Policy	
Al Ferri	ME	Chair
Ty Herrington	LMC	
Gordon Kingsley	Public Policy	
Andrea Laliberte	ISyE	
Joe Montoya	Biology	
Laura Margaret Burbach	UG Student	
Thomas Gable	GRAD Student	
Adam Greenstein	UG Student	
Non-Voting Members	Affiliation	Role
Reta Pikowsky	Registrar	Secretary
John Stein	Vice President-SL and DOS	
Doug Nation	Faculty Exec. Board Liaison	
Standing Guests	Affiliation	Role
Steven Girardot	VProvost-UG EDU	

There are nine voting members. There are five needed to reach a quorum.

1. The meeting was opened at approximately 1:09 PM.
2. A motion was made to approve the Minutes from the August 27, 2015 Minutes. The motion was seconded and approved.
3. A motion was made to move forward on draft language to address academic expulsion as a new type of academic standing. The motion was seconded and approved.

The Registrar had asked for a discussion about the possibility of noting expulsion on the academic record (transcript). She gave some background as to how this has been viewed over the years and why this issue is coming to the forefront again.

There has always been a marked difference between a suspension and an expulsion. Institutional policies vary school to school about whether any kind of disciplinary action appears on the transcript.

There is agreement among Committee members that suspension, a temporary separation from the institution, should not be noted on the transcript. It would not be appropriate to annotate the permanent academic record (transcript) with information about an event that did not result in the student's permanent separation from the institution. Therefore, suspensions will not be considered as appropriate annotations on the transcript.

After a lengthy discussion, the Committee decided that it would be appropriate to amend the policy on academic standing to include new language on expulsion. Draft language will be prepared for the Committee and then vetted through Legal Affairs. If ready by the Oct. 29 meeting, the revised policy on academic standing could be up for a vote. It depends on when the Committee is comfortable with the language when whether/when Legal Affairs offers its opinion.

4. The Registrar has been asked to place a list of religious holidays on the website so that instructional faculty could be aware as they prepare syllabi for each term. During the meeting, the Board of Regents policy was reviewed as well as the current statement in the Catalog.

From the USG Board of Regents Policy Manual:

3.4.3 Religious Holiday Schedule

Each institution should have a policy regarding special arrangements for students for religious holidays.

From the GT 2015-2016 Catalog:

IV. Attendance

B. Class Attendance

- There are no formal institutional regulations regarding class attendance at the Georgia Institute of Technology. The resources of the Institute are provided for the intellectual growth and development of the students who attend. A schedule of courses is provided for the students and faculty to facilitate an orderly arrangement of the program of instruction. The fact that classes are scheduled is evidence that attendance is important; students should, therefore, maintain regular attendance if they are to attain maximum success in the pursuit of their studies.

- All students are responsible for obtaining an understanding of each instructor's policy regarding absences; all students are expected to attend announced quizzes, laboratory periods, and final examinations. **Although it is recognized that occasionally it may be necessary for students to be absent from scheduled classes or laboratories for personal reasons, including major religious observances,** students are responsible for all material covered in their absences, and they are responsible for the academic consequences of their absences. Students should discuss planned absences with their instructors as soon as possible after the beginning of an academic term. Work missed may be made up at the discretion of the instructors.
- Students who are absent because of participation in approved Institute activities (such as field trips and athletic events) will be permitted to make up the work missed during their absences. Approval of such activities will be granted by the Student Academic and Financial Affairs Committee of the Academic Senate, and statements of the approved absence may be obtained from the Office of the Registrar.

There was a lengthy discussion about the implications of putting the list on the website. It was determined that including details on the academic calendar is inappropriate. At the end of the discussion what seemed to make most sense was to ask the IUCC group that is developing a syllabus template to include a statement that would encourage faculty to take all of a student's "life" events into account when working with them on absences.

The language for the syllabus template might be suggested along these lines: "Faculty are encouraged to work with students to address absences during the term related to illness, necessary travel, and other events, including major religious observances, that might involve missing assignments, exams, or quizzes. It is incumbent on the student to make the instructor aware of these conflicts as soon as possible and faculty are encouraged to work with students to make up the work when possible."

This information will be passed along to the IUCC.

5. The IUCC is forming a working group to discuss readmission contracts. Since any change in policy would need to come to the Student Regulations Committee for action, the Registrar asked if there were any volunteers to serve on the IUCC workgroup to ensure a connection between the Committees. Steven Girardot and Adam Greenstein volunteered to work on this project. The Chair of the IUCC will be notified.
6. The meeting on Oct. 29 will have as its main agenda item policies issues related to accommodation and Title IX related to final exams. Burns Newsome will attend to discuss these matters with the Committee. Thomas reported that he will be

traveling for this meeting but will send a representative. The Committee agreed that the representative could attend and vote as needed.

7. The meeting on Nov. 19 will be held, if necessary. Dr. Ferri is scheduled to be out of town so another member would need to act as Chair in his absence if the meeting is held.
8. Topics to be continued:
 - a. Make up classes policy
 - b. Leave of absence proposal
 - c. Sexual misconduct policy
 - d. Title IX topics as they arise
 - e. Progress reports for Summer
9. The meeting was adjourned at approximately 2:45 PM.

Adjourned,
Al Ferri, ME, Chair