<div align="center">

Student Computer Ownership Committee

Meeting: March 15, 2013, 9:00 am

Library Room 521

</div>

Attending:
Elected Faculty: Alexopoulos, Christos ISyE; Critz, Lori (Chair) Library; Kim, Hyesoon   CoC- CS; Potter, Steve BME; Walker, Bruce Psych
Ex Officio Members: Edson, Miles Aux. Serv.; McDaniel, Steven Aux. Serv.; Myers, Dale OIT
Student Representatives: Berry, Alex   Fresh. Student Rep.

Discussion Items:

1. **Welcome & Introductions**
   The Committee welcomed our new student member, Alex Berry, and provided introductions.

2. **Review & Approval of Minutes from 9-12-12**
   Motion to approve: Steve Potter; Second: Bruce Walker; Approved by voice vote

3. **Updates from OIT**

   a. Discussion of recommendations from OIT Technology Support Center & Classroom Support Team
      i. Need section regarding Linux
         - Committee decided to update Q11 in the FAQ to include comment explicitly stating Linux is not officially supported but help with installation and connecting to network/wireless will be available
      ii. Need to recommend that students err on the high side of the min reqs and move toward Virtual Machines
         - Decision was made to expand statement on VLab on page 3 of document, including adding link to Citrix server
      iii. Need the ability to hold students accountable for SCO requirements
         - Committee feels SCO Guide contains the minimum hardware and software requirements, as well as support and security guidelines, and does hold undergraduate students responsible for knowing and meeting these requirements; OIT and ResNet can point to the Guide, as needed, for enforcement of the requirements
      iv. SCO should include statement that students need to check with their course of study for minimum requirements which might be higher
         - Statement will be added to requirements section on Guide
      v. OIT recommends 8 GB minimum instead of just 4 - 8GB
         -Committee adopted the new minimum requirement for memory needed

   vi. Remove references to McAfee for anti-virus/security protection
    - Committee is following OIT's recommendation to have students use the freely available options (AVG or Security Essentials for PC; Sophos for Mac)
   vii. Classroom Support Team recommends moving Dongles for connecting to video projection and audio connections to the Requirements
    -Committee decided to move it to top of Accessories section with more explicit wording on connections in classroom
   viii. Operating System requirements need to explicitly indicate 64 bit, Windows 7 option is needed
    - Committee agreed that Windows 7 is still the OS of choice; not Windows 8, and that 64 bit is now necessary
   ix. Change in password requirements
    - Wording on Security section will now include 11 character recommendation for strong passwords
   x. New Networking recommendation suggested
    - Committee recommends 802.11n, dual band wireless capable (2.4 GHz/5 GHz)

  b. Emerging technology issues, innovations, products, etc.
   - Committee will need to revisit OS requirement when Windows Blue is released in summer 2013
   - Question was raised by OIT as to the need to extend these guidelines to graduate students --- Committee believe that graduate student needs are far too diverse and specialized to fall under this policy

4. **Updates/issues from Campus Services/ResNet, Computer Store at Barnes & Noble, others**
 - Issues addressed included:
    - Possibility of adding information on gaming
    - Need for increased financial assistance allowance
 - Issues will be re-addressed at future juncture

5. **Develop plan for updating Student Computer Ownership Guide for 2013/2014**
  a. Committee confirmed that there are major changes that will potentially come into play for 2014/2015; this cycle will be minor revisions to the Policy
  b. Lori Critz will incorporate revisions discussed; send first draft for review by 3-18-13; edits and additional changes should be sent to the Committee listserv by 3-21-13
  c. Lori will place all drafts on the SCO T-Square site
  d. Revisions to the SCO website will be addressed after the Guide is finalized

6. **Committee adjourned at 10:15 am**