

STUDENT COMPUTER OWNERSHIP (SCO) COMMITTEE MEETING

3-10-2014 (9:00 am)

Georgia Tech Library: Kaiser Room/521

Committee Members:

Elected faculty: Critz, Lori [08-14] Library (Chair); Grigoriev, Roman [13-16] Physics; Kim, Hyesoon [10-16] CoC-CS; Potter, Steve [09-15] BME; Walker, Bruce [08-14] Psych

Permanent Representatives: Smith, Donald Campus Services, ITG; McDaniel, Steven Campus Services, ResNet ITG; Myers, Dale OIT; Peter Nguyen, B & N/Technology Store

Liaisons: Raj Vuchatu GTRI (Executive Board Liaison); Kevin Guebert (Student Representative)

Attending: Critz, Lori [08-14] Library (Chair); Kim, Hyesoon [10-16] CoC-CS; Walker, Bruce [08-14] Psych

Smith, Donald Campus Services, ITG; McDaniel, Steven Campus Services, ResNet ITG; Myers, Dale OIT

Agenda Items:

1. Welcome & introductions
2. Approval of the minutes from 11-22-13 SCO Committee Meeting
 - Motion offered by Bruce Walker to approve minutes
 - Second from Steven McDaniel
 - Approved by voice vote
3. Changes in the Student Computer Ownership Committee non-elected membership
 - Miles Edson (Campus services ITG) left GT -- Donald Smith (Campus Services/Buzzcard, ITG) is joining the Committee
 - Alex Taubman (Barnes & Noble/Technology Store) left GT -- Peter Nguyen (Barnes & Noble/Technology Store) is joining the Committee
 - Dale Myers' (OIT) assignment with OIT has changed – Maria Hunter (OIT) will join the Committee in Fall semester 2014
4. Review of 2013 Student Computer Ownership Guide
 - a. Areas that need significant updates were identified (hardware & software requirements; FAQ) Points to include (not an exhaustive list):

Submitted by Lori Critz, Chair – Student Computer Ownership Committee

3-10-14

* Tablets are still not acceptable as the primary computing device. They are not compatible with all the course software (e.g. CAD) and required software for incoming undergraduates. With a keyboard they act like a netbook, but often use an Android or other operating system that does not meet the minimum requirements. The Windows Tablet (Surface Pro) bears watching for 2015.

* Back-up Device or Storage – needs to emphasize cloud services, especially Office 365 and OneDrive. OneDrive offers 25 GB of storage space and is suitable for up to Level 3 data. Information is available at mygt.gatech.edu. Microsoft Office365 University is available to all Georgia Tech students.

* Central PS printing – no longer unlimited. Dale (OIT) will revise as appropriate. Students now have a 1200 page limit.

*Linux needs to be addressed. Recommendation will be for students to VIRTUALIZE Linux on their PC or MAC. OIT does not support Linux beyond installation issues.

* SCO will determine if B & N can offer a special pricing option to GT students for Parallels (<http://www.parallels.com/>) or VMware (<http://www.vmware.com/>) for virtualization. Virtual Box (<https://www.virtualbox.org/>), a free application, is an alternative, but is not as robust.

*PDF conversion capability needs to be explicitly stated as a requirement. It is available in Office 2013 and more recent editions. (MACs have PDF capability included.)

* Word processor, Spreadsheet, presentation Software - include iWork Suite (<http://www.apple.com/creativity-apps/mac/>) as an alternative for MACs.

b. Other sections of the Guide need minor revisions

5. Assignments for needed tasks for Spring 2014:

a. First draft of major revision of sections of Student Computer Ownership Guide

- Hardware requirements -Dale Myers + Victoria Burse, in collaboration with others in the OIT Technology Support Center, will prepare a first draft of revisions.

- Software requirements - Dale Myers + Victoria Burse, in collaboration with others in the OIT Technology Support Center, will prepare a first draft of revisions.

- Printing - Dale Myers will work with OIT TSC to make any needed modifications.

-Policy FAQ --Steven McDaniel will carefully review the current FAQ, and make recommendations for deletions, additions and edits.

- Network Connections – Steven McDaniel will draft revisions, and seek confirmation from RESNet and OIT.

- Third Party Resources – Donald Smith verified, in consultation with B & N, that no changes are needed.

- Introduction, Life Cycle, Computer Support, Computer Security, Contacts, & general sections - Lori Critz will review & revise, as appropriate.

b. Copy-editing of revised document - Lori Critz + another volunteer will provide copyediting for the draft, send it out to the Committee for review, and re-edit as needed

c. Development of pamphlet format of revised Guide for easier distribution at FASET --Hyesoon Kim has volunteered to develop a pamphlet style handout of the critical information for incoming students, once the Guide has been updated. The pamphlet will be needed by May 8, 2014 for Summer FASET and June 18 for Fall FASET.

d. Update Drupal site to include 2014/2015 policy, new members, etc. -- Lori Critz will do the updates, but a volunteer is needed to take this on for next fall.

5. Adjournment

The meeting was adjourned at 10:15 am.