

Present: Lisha Li, Jay Summet, Benjamin Klein, Roman Grigoriev

## **Agenda**

### **SCO website**

The committee discussed the updates to the SCO website:

1. The consensus was that, given the lack of OIT support at present time, the committee will keep the current website for another year

### **The SCO guide**

The proposed changes to the contents of the SCO guide were discussed:

1. The proposed changes were approved
2. Jay Summet graciously volunteered to implement the changes and has been asked to do it

## **Decisions**

Once the guide has been updated, all committee members will be asked to read through it and either approve the changes or propose the updates/corrections. Following that, the Guide will be sent to OIT for approval.

The current version of the SCO guide can be edited directly in Google Docs:

<https://docs.google.com/document/d/1FycbZjT54YJcry4OzcU-mGR6rj54n4ytOCZmPH0kXQ/edit?usp=sharing>