

Statutes Committee Meeting Minutes — April 4, 2016

Members Present: Joe Hughes (chair), Bryan Church, Bill Hunt, Justin Eisenberg (Student Representative), Bobby Hall (Faculty Executive Board liaison)

Visitors: Jeanne Balsam, Susan Cozzens

Joe Hughes called the meeting to order at 1:40 pm

Minutes: There were no minutes needing approval

Revisions to the *Faculty Handbook*: Joe presented a series of proposals from the Office of Faculty Affairs for revisions to the *Faculty Handbook*. Each of these was reviewed, as follows:

- **Section 3.2.2** – Non-Tenure Track Academic Faculty Members: Hiring and Promotion Guidelines
Changes related to **Academic Professionals** including the new title of Principal Academic Professional, minor updates to the list of appropriate academic assignments, and the addition of extensive sections on “Guidelines for Appointment and Promotion” and “Promotion Procedures.”
Changes related to **Full-Time Lecturers** including an update to the documentation expected for hiring and the addition of an extensive section on “Guidelines for Promotion and Evaluation.”
- **Section 3.3.8** – Promotion and Tenure Procedures
Minor clarification to the wording related to whether or not the candidate waives the right to see external letters.
- **Section 3.3.10** – Process for 5-Year Comprehensive Review and Evaluation of School Chairs
Add following sentence to section on establishment of review criteria: “Specific responsibilities of school chairs that fall within these general criteria and must be included in the review are posted on the Faculty Affairs website.”

All of the above proposals were approved by the Committee, with minor corrections of typographical and grammatical errors.

The committee also reviewed the proposed new **Section 3.2.3** – Adjunct and Clinical Appointments. This proposal defines the term adjunct as it used at Georgia Tech, the purposes of adjunct appointments, and certain details of the appointment process. Additionally, the proposal defines a set of proposed clinical faculty titles, within the adjunct category.

After discussion, the Committee voted to *approve the paragraph related to the general definition of adjuncts, but not the paragraph related to clinical faculty appointments*. Concerns expressed in the discussion related primarily to proposed multiple ranks for clinical faculty and associated issues related to appointment and promotion within those ranks. The Committee will continue working on this issue.

Next meeting: To be determined

The meeting adjourned at approximately 2:45 pm