

Georgia Institute of Technology
Student Academic and Financial Affairs Committee
September 9, 2016
3 PM – 4 PM

Members:

Name	Term	Affiliation
Conte, Tom	[14-17]	CoC-CS
Mulford, Charles	[13-16]	Business
Healy, Nancy	[16-17]	MIRC
Perez, Ruperto M. #		Counseling
Pikowsky, Reta †		Registrar
Pollock, Anne*	[14-17]	LMC
Poproski, Ruth	[15-18]	CETL
Onken, Decker	[16-17]	U Student
Bradley, Marguerite	[15-17]	U Student
Kimmel, Joy	[15-16]	G Student
Cottle, Mark #		Faculty Executive Board Liaison
Kohn, Paul ##		Standing Guest, Non-voting member, Vice Provost, Enrollment Services
Rodriguez, Omar##		Standing Guest, Registrar's Office

10 Voting members/5 required for a quorum.

- Non-voting member

- Non-voting standing guest member

† - Secretary

* Chair

Attending: Anne Pollock, Ruth Poproski, Omar Rodriguez, Marguerite Bradley, and Decker Onken.

1. There was no quorum. Committee members discussed start-up, including electing a chair, and possible topics to explore.
2. The Registrar's Office shared that the report on 2015 – 2016 excused absences will be presented at the next meeting. Also, the SAFAC Annual Report will be sent to the Chair soon.
3. Members discussed unit of credit and typical student expected to devote to learning per week of study. Registrar's Office will provide an update to explain it more clearly. Final exam schedule for physics class was updated after the meeting.

4. There was some discussion about Jacket Page's organizations still moving to Orgsync. An undergraduate representative shared that all active organizations should be registered on Orgsync depending on good standing of the organization with the Office of Student Engagement.
5. Members discussed the religious observance policy and outreach. The policy was added to the Institute Approved Absence information website and Catalog in May 2016, and members agreed to continue communicating this policy with both faculty and student interfaith groups. The Registrar's Office received the first religious observance absence request during the first two weeks of the term.
6. There were some topics that the group identified as possible research/discussion for this academic year: curricular policy review to identify if there are institutional barriers or if it's personal choice when it comes to students finishing their undergraduate degree in four years; review the student registration process; admission by major; transportation fee; and review the results of most recent student experience survey.
7. The Chair will provide next meeting details to gather more members to reach a quorum.

Submitted by,
Dr. Anne Pollock, LMC, Chair