

**MINUTES OF THE UNDERGRADUATE CURRICULUM MEETING
24 September 2003**

PRESENT: Choi (BIOL), Davis (ECE), DiSabatino (Dean of Students), Guzdial (CoC), Hughes (ECE), Kingsley (PUBP), Kohl (ChE), McIver (REG), McMath (Provost), Byars (MGT), Sankar (AE), Stasko (CoC), Watson (student alternant member SGA), Wills (ECE)

VISITORS: Leigh Bottomley (U-Grad Studies), Eiselt (CoC), Puckett (SGA), Whiteman (ME), Stein (SA), Weyant (CoE), Vito (CoE)

1. A motion was made to approve the 3 September 2003 minutes. The motion was seconded and approved. Unanimous.
2. Joe Hughes continued old business from the 3 September IUCC meeting regarding proposed revisions to the Student Rules and Regulations. The first proposal was to reduce the hours required to graduate with academic honors. A motion was made to send this recommendation to the Student Regulations Committee. The motion was seconded and approved. Unanimous. A second proposal to increase the residency hours requirement was tabled.
3. The SCHOOL of MECHANICAL ENGINEERING requested a new designator Medical Physics "MP" and a new course NRE/MP 4750 -- Diagnostic Imaging Physics. A motion was made to approve the request. The motion was seconded and approved. Unanimous.

New Course

NRE/MP 4750 -- Diagnostic Imaging Physics (3-0-3)

4. The DIRECTOR of SUCCESS PROGRAMS proposed a new designator "GT" and course GT 1000 -- Freshman Seminar to replace PYSC 1000 which will be deactivated. John Stein explained the need to revise the course and answered questions. A motion was made to approve the request. The motion was seconded and approved. Unanimous.

New Course

GT 1000 -- Freshman Seminar (1-0-1)

5. The COLLEGE of ENGINEERING requested the following changes in degree requirements: (a) replace "CS 1321" with "CS 1371" for the BS degrees in Aerospace Engineering, Biomedical Engineering, Chemical Engineering, and Civil Engineering, and (b) replace "CS 1321 or COE 1361" with "CS 1371" for the BS degrees in Material Science and Engineering, Mechanical Engineering, NRE, and Polymer and Fiber Engineering. Ray Vito explained the request and noted that ISYE and ECE were considering similar changes to be presented to the IUCC at a future date. A motion was made to approve the request. The motion was seconded and approved. Unanimous.
6. Joe Hughes presented a draft version of guidelines outlining the operation of the student petitions and appeals process. Gail DiSabatino suggested an addition to advise departments to maintain confidentiality for medical and non-academic petition information. A specific statement on personal appearances during the appeal process was removed. The motion was

seconded and approved. The vote was 5-3. The revised guidelines will be posted on the IUCC web site.

7. The committee took up the issue of the appropriateness of the current course withdrawal date. Representatives of from the Student Government (Nate Watson and Danny Puckett) presented information of drop dates at peer universities. Leigh Bottomley expressed issues from undergraduate coordinators. Joe Hughes explained the process during semester conversion when the current drop date was established. Bob McMath clarified the objective of the drop date. Gail DiSabatino expressed thoughts on the drop date from the Dean's office. Jo McIver shared some statistics on drop rates per week for the past four academic year semesters. There was significant discussion on issues of resources, mechanisms to encourage students to use drops effectively, and other topics. Following the discussion, a straw poll of all attendees suggested 12 members felt a drop date around the ninth week would be most appropriate, while 3 felt a drop date around the twelfth weeks would be best. There were no votes for retaining the current drop date at five weeks. An ad hoc committee was formed of Nate Watson, Leigh Bottomley (chair), Jung Choi, and Jo McIver to draft a withdrawal policy based on the discussion for consideration at the 22 October meeting of the IUCC.

Adjourned

M. Jo McIver
Registrar

MJM:am