

Institute Undergraduate Curriculum Committee
Start-up and Petitions (Full Committee)
Minutes

Tuesday, August 22, 2017

Present: Mayor (ME) (Chair), Scott (CEE), Pikowsky (Registrar/Secretary), Economou (COD-ARCH), Forest (ME), Jordan (INTA), LeBlanc (COD-ARCH), Millard-Stafford (BIOS-AP), Pierron (ME), Potts (Vice Provost), Sankar (AE), Shook (Modern Lang), Stein (Dean of Students), Wilkinson (Chem & Biochem), Venkateswaran (CoC-CS), Xu (CoC-CS), Zhou (ISYE)

Visitors: Hodges (Registrar), Senft (Registrar), Hogarth-Smith (Registrar), Appel-Silbaugh (Student Life)

Note: All action items in these minutes require approval by the Academic Senate. In some instances, items may require further approval by the Board of Regents or the University System of Georgia. If the Regents' approval is required, the change is not official until notification is received from the Board to that effect. Academic units should take no action on these items until USG and/or BOR approval is secured. In some cases, approval by the Southern Association of Colleges and Schools-CoC may also be required; in others, notification by the Institute will suffice. In addition, units should take no action on any of the items below until these minutes have been approved by the Academic Senate or the Executive Board.

Note: All votes are unanimous unless noted otherwise.

Start-Up Matters

1. Committee members introduced themselves and commented briefly on their affiliation with Tech.
2. The Chair, Dr. Rhett Mayor, clarified that all meetings are of the Full Committee. The meeting agendas are either related to petitions or academic matters and appeals, or both (though normally not both). He exhorted members to participate in meetings by asking questions, because the Committee functions very well when matters are debated.
3. The Chair briefed the Committee on the mandates of the Subcommittees and their *modus operandi*. He also mentioned that *ad hoc* committees are formed to address specific issues or topics.

4. The Chair made a motion to recognize the hard work and service provided by members who rotated off the Committee for the 2017-2018 year. This motion was seconded and approved.

Committee members rotating off for 2017-2018 AY:

Edward Coyle (ECE)

Mike Goodisman (BIOS-BIOL)

Marc Smith (ME)

John Stasko (CoC-IC)

Lisa Yaszek (LMC)

5. The Chair made a motion to recognize the hard work and three plus years of service of Dr. David Scott, Vice Chair of the IUCC, for his commitment to the IUCC and to the Gen Ed Subcommittee. The motion was seconded and approved.
6. Dr. Scott briefed the Committee on operations within the Gen Ed Subcommittee, which reviews and makes recommendations to the IUCC for those courses requesting attributes.
7. The Committee delegated authority to Registrar Pikowsky to act on certain petitions. The Registrar is hereby authorized to act on behalf of the Committee regarding petitions such as those for a waiver of the 10-year rule, changes in registration for the current term, return after withdrawing from the current semester, use of D grade when a grade of F was earned in the second attempt of the course, readmit after a 1st dismissal when the Major School supports the request, and other types of petitions where the documentation and rationale are clear.
8. The Committee approved the scheduled meeting dates sent out via email by Reta Pikowsky, IUCC Secretary. The dates are indicated on the ICC site and Academic Calendar for reference.
9. Elections for Chair, Vice-Chair, Chair of the General Education Subcommittee, and IUCC membership on the Study Abroad Committee will be done at the next meeting. In the interim, Dr. Mayor remains as the IUCC Chair and will call the next meeting. The Registrar serves as Secretary by statute.

10. Dr. Colin Potts (Vice Provost of Undergraduate Education) addressed the Committee with thoughts on the undergraduate population at Georgia Tech and the possibility of offering too many options, some of which are overlapping, causing some confusion among the student population.

The student population has grown and there is increasing pressure from the State and from the Board of Regents for students to graduate on time. It may be questionable whether four years is a reasonable “on-time” graduation goal. There may be valid reasons for students taking more than four years to graduate, but those reasons need to be understood by Georgia Tech.

The discussion continued with some members of the Committee as the meeting was closing. The following topics came up in that on-going conversation that will need to be brought back to the Committee for discussion this year:

Sustainability

It will be important for the IUCC to “prune” courses, deactivate those that have not been offered in recent memory, and very carefully consider whether new programs, new minors, and new certificates proposed are sustainable. Resource allocations should be considered with every new program proposal.

Prerequisites and time to graduation

Prerequisites need to be examined to ensure that they are fulfilling their intended function as extensive prerequisite chains could impact time to graduation.

Furthermore, strategic emphasis should be placed on the meaning of a Georgia Tech degree. All proposals should be considered in light of what Georgia Tech’s strategic priorities are now and for the future.

The faculty must continue to own the curriculum and the IUCC should have a strong role in acting as stewards of the faculty.

Student Petitions

1. Student Petitions Considered and Voted-Upon by the Committee

All were approved except as noted:

- 2- Readmission after first drop
- 1- Term withdrawal
- 2- 36-hour rule waiver

2. Petitions Handled by Administrative Decision

The following petitions met the guidelines for “Administrative Action,” and were decided by the Registrar under the authority granted to her by the Committee. All were approved except as noted:

- 3- Petition to return after withdrawing in current term **(1 Denied)**
- 4- Max hours for registration overload request **(1 Denied)**
- 2- Readmission after first dismissal
- 7- Term withdrawal **(1 Denied)**
- 4- Selective withdrawal **(2 Denied)**
- 2- Count course toward degree
- 1- Use first instance of course toward degree requirement **(1 Denied)**
- 7- 39-hour rule waiver
- 3- 10-year rule waiver

3. Student Appeals Considered and Voted-Upon by the Committee

All approved except as noted.

- 1- Selective Withdrawal **(Tabled)**

Adjourned,

Reta Pikowsky, Registrar
Secretary