

Institute Graduate Curriculum Committee
Minutes
Thursday, August 25, 2016

Present: Breedveld (ChBE), Flowers (CoD-ARCH), Pikowsky (Registrar), Balch (CoC-IC), Chow (CoC-CSE), Cozzens (Vice Provost), Dixon (ME), Hays (CoC-IC), Henderson (ChBe), Macrakis (HSOC), Sluss (CoB), Smith (AE), Vigoda (CoC-CS)

Visitors: Hodges (REG), Bamburowski (Graduate Studies), Ferri (ECE)

Note: All action items in these minutes require approval by the Academic Senate. In some instances, items may require further approval by the Board of Regents or the University System of Georgia. If the Regents' approval is required, the change is not official until notification is received from the Board to that effect. Academic units should take no action on these items until USG and/or BOR approval is secured. In addition, units should take no action on any of the items below until these minutes have been approved by the Academic Senate or the Executive Board. It may also be that approval of the Southern Association of Colleges and Schools is also required.

13 voting members are needed to reach a quorum. In the absence of a quorum, the full committee will vote via email on the Minutes as recommendations of those that were present and then they will vote to approve the Minutes.

All votes are unanimous except as noted.

Start-up Matters

1. Dr. Victor Breedveld, ChBE, was nominated and elected Chair.
2. Dr. David Sluss, CoB, was nominated and elected Vice Chair.
3. Reta Pikowsky was elected Secretary.
4. Dr. Marilyn Smith (AE) was nominated and elected to serve on the Study Abroad Committee.
5. The nominations and elections for members to serve on the Responsible Conduct of Research Subcommittee and the Petitions Subcommittee will be handled at next meeting on September 08, 2016.
6. The meeting time of 3:00 P.M. on Thursdays was confirmed. It is the traditional meeting time and has become the expected schedule. The meetings will be held until further notice in the Registrar's Office conference room (first floor in the Savant building). Those who cannot meet at this time will be asked to serve on Subcommittees.

7. The Registrar distributed information which included all meeting dates, times, and location. Also, there are important points about the timing of when proposals should be submitted which is two weeks before the next meeting date.
8. A motion was made to *approve* the delegation of authority to the Registrar in regard to certain kinds of petitions. The motion was seconded and approved.

Delegated authority where the request is reasonable is delegated in the following areas. Should there be any question or concern, the Registrar will bring the petition forward for broader consideration (i.e, to the Petition Subcommittee first, then on to the Graduate Curriculum Committee if necessary):

- 7-year rule
- 6-year rule
- Readmit after the 1st drop if the major school supports
- Reasonable changes in registration for the current term
- Full graduate standing and use or normally allowed hours in Special status
- Graduate without GPA
- Reasonable requests for credit hour adjustments, grade mode changes, etc.

Academic Matters

1. Bonnie Ferri (ECE), Co-Chair of Commission to Create the Next in Education, gave a presentation on the Commission. The presentation included the findings and research completed as well as future plans at Georgia Tech.
2. Dr. Susan Cozzens, Vice Provost for Graduate Education and Faculty Development gave a presentation on the future of graduate education.

Adjourned,

Reta Pikowsky,
Secretary