

Georgia Institute of Technology

Annual Report of the Faculty Services Committee 2014-2015

The Faculty Services Committee of 2014-14 was comprised of the following members:

**Sonit Bafna**, School of Architecture (Chair)

**Susan Wells Parham**, Library and Information Center (Secretary)

**Kristin Butler**, Electronic Systems Laboratory, Georgia Tech Research Institute

**Amy D'Unger**, School of History, Technology, and Society

**Mandi Johnson**, Library and Information Center

**Myrtle Turner**, Georgia Tech Research Institute

**Denise Johnson-Marshall**, Office of the Dean of Students, Student Affairs Division

**Tanah Barchichat**, Information and Communications Lab, Georgia Tech Research Institute

The committee also included two non-voting members:

**Chris Eckert**, Georgia Tech Research Institute (Liaison with the Faculty Executive Board)

**Sara Palagyi**, Undergraduate student (Student Government Representative)

The committee met seven times during the year. The following are main activities undertaken by the committee:

1. Continuing review of the Library Renovation Project. The committee were updated by Lori Critz during the Nov 17 meeting on space-planning proposals prepared by Brightspot. No actionable items resulted, but Ms. Critz was made aware of a few issues (see meeting minutes) in particular, lack of involvement of research faculty from GTRI.
2. Review of GTScholar. This is an institute wide system that allows GT faculty and researchers to maintain information related to their scholarly and research activities through a central web portal. A beta-version of the web-site was presented by Marlee Givens (Library), Kathy Tomajko (Library), Todd Phillips (GTRI), and Raj Vuchatu (GTRI) during the Jan 26 meeting. The committee noted the value of this system, and planned to assist it promoting and facilitating its use.
3. Review of college and center web-sites for information about faculty services related to academic functions: This task was the outcome of a previous plan by the committee to develop a campus-wide survey to gauge faculty needs and concerns with campus wide faculty services on academic matters. It was felt that before a comprehensive survey of this kind be developed, the committee needed to develop its own understanding of the number and types of such services actually available to the faculty. To do this the committee made a short review of the nature of such information available to the faculty on different web-sites across the campus (see attached). The general conclusion of this review was that information was uneven, incomplete, and difficult to search. One conclusion that emerged was the need to have a single web-site where faculty could go for information about available services. This recommendation was passed on to Amelia Pavlik from the Office of Faculty Affairs during the May 18 meeting with the

idea that the site of the Office of Faculty Affairs could be the place to host this comprehensive information.

4. Co-ordination Web Governance Committee: At the May 18 meeting with Dave Holston (Sr. Director for Creative and Brand Strategy in the Office of Institute Communications) it was decided that the FSC would have a liaison with the campus-wide Web Governance Committee. Two members of the FSC (Amy D'Unger and Mandi Johnson) volunteered to serve as joint-liaisons beginning Fall 2015.
5. The committee continued to support the work on open-access policy from previous years. Susan Parham, was the chair of the Open-Access Implementation Committee and Sonit Bafna served as a liaison to this committee during 2014-15. The Open-Access Implementation Committee produced a web-site to facilitate the implementation of the open-access policy across campus.

Complete minutes of all the committee meetings are found at the Faculty Governance site:  
<http://facultygovernance.gatech.edu/CommitteeMinutes.htm>.

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Report prepared by Sonit Bafna, October 2, 2015