

**GEORGIA INSTITUTE OF TECHNOLOGY
MEETING OF THE FACULTY EXECUTIVE BOARD**

MINUTES

Meeting of September 27, 2016

Held in the Poole Board Room of the Wardlaw Building

- Members Present: Balsam (Secretary of the Faculty, GTRI), Bras (Provost), Feron (AE), Foster (Modern Lang), Garcia (AE), Girardot, Steven (Acad. Affairs), Gourisankar, Satya (ChBE), Hall, Bobby (GTRI-CTISL), Hughes (USGFC Rep., ECE), Milosevic-Brockett, Mirjana (Biology), Nation (GTRI-ELSYS), Nukuna (Ugrad Pres SGA), Parker (CoD), Peterson (President), Pusateri (Staff Council), Riley (Vice-Chair, ECE), Scripka (Grad Pres SGA), Shepler (Chemistry), Simpson (OSP)Williams (USGFC Rep., ECE)
- Members Absent: Briscoe (GTRI-ATAS), Clark (CoC-CS), Cross (EVPR), Dorsey (Staff Council), Hall, Leslie (Staff Council), Lotempio (GTRI-SEAL), McIntyre (Business), Mihail (CoC-IC), Pollet (Chem & Biochem),
- Guests: Cozzens (Vice-Provost Grad Ed & Fac Dev), Herazy (Asst. Provost), Potts (VP Undergrad Ed), Stone (Director, Postdoc Serv)
1. Prof. George Riley, Chair, opened the meeting at 3:05 P.M. **Ms. Jeanne Balsam, Secretary of the Faculty**, presented him with a commemorative gavel in recognition of the start of his term as Chair.
 2. Prof. Riley welcomed Joe Hughes, Prof. ECE, as the GT representative to the USG Faculty Council and ex-officio member of the Faculty Executive Board. He also welcomed Ennis Parker representing the College of Design, as a substitute for Mark Cottle who is teaching a study abroad program in Barcelona this fall.
 3. The Chair directed the Board's attention to the posted minutes of the August 23, 2016 Faculty Executive Board meeting (**Attachment #1**). **A motion was made and seconded to approve the minutes. The motion passed without dissent.**
 4. The Chair called on President Peterson to remark on matters of interest to the Georgia Tech community.
 - a. The Athletic Director search committee did a great job in finding our new athletic director, Todd Stansbury. Todd played football here and graduated in 1984. He has been the Athletic Director at both the University of Florida and the University of Oregon.
 - b. The Ireland trip was very successful for many reasons beyond the football. Georgia, Atlanta, and Georgia Tech were all very well represented.
 - c. We have now completed the purchase of T3 Labs from Emory, known as Technology Enterprise Park, which is located at the corner of Northside and North Avenue. We

inherited the current Emory employees, and are looking to morph it into a Biotechnology Park.

- d. GTRI purchased 52 acres and 750,000 square feet of administrative and laboratory space in Cobb County next to Lockheed. This will allow us to move some of the GTRI work to this location.
- e. We recently had an innovation roundtable in Tech Square, which went well. We opened a new innovation center, Emerson Helix Innovation Center, in Tech Square. We also announced UCB, which is the first pharmaceutical company to locate an innovation center in Tech Square. This area continues to grow and expand.

Provost Bras spoke:

- f. The Deputy Secretary of Energy Dr. Elizabeth Sherwood-Randall was here last week for a great visit, we are hoping to have her back soon.
 - g. The CEO of Microsoft, Satya Nadella, was here this morning, speaking with students.
 - h. The Task Force on Classroom/Academic Scheduling is proceeding in full force. This is going to require all of us to support. The implementation has started.
 - i. The Task Force on the Learning Environment has come up with almost 40 different recommendations, and we will be focusing on about 20-25 of these recommendations.
 - j. The Commission on Creating the Next in Education is also proceeding in full force, they recently finished their discovery phase. Now moving into ideation phase. They will have a variety of very interesting speakers.
 - k. We have started the Emerging Leaders program for faculty, and we have a cohort of 16 people who have already begun. This is a yearlong leadership training. They are doing very well, and we are very happy with the program.
 - l. The Two-Factor Authentication implementation continues, making our systems much safer. It is not difficult to use, and it is very unique to our school.
 - m. The Regents have submitted a \$47 million request to the Governor in regards to the Library, which will hopefully happen in the next session.
 - n. Looking into offering more programs in Shenzhen, China. We already offer a Master in Electrical and Computer Engineering. This would expand this in terms of a “Joint Campus”.
 - o. There is a GT China Foundation now. The philanthropy from China is open and progressing. We have one \$1.5M chair from a Chinese alum to the College of Computing. We have many alumni in China so this is good.
5. Prof. Riley discussed FEB initiatives for the academic year. He and Dr. Elena Garcia, Vice-Chair, met with President Peterson and Provost Bras:
- a. One Task Force that really stood out as something we should focus on and is worthy of more discussion is the Task Force on the Learning Environment.
 - b. We also discussed how to handle issues surrounding temporary faculty, which will be discussed in more detail in a moment.

6. The chair called on Dr. Elena Garcia, Chair of the Task Force on Visiting Faculty, and Dr. Jana Stone, Director Postdoctoral Services, to share recommendations (**Attachment #2**) for consideration by the board.
 - a. A major recommendation was to develop an experimental standing committee.
 - b. There was also an idea to make a working prototype committee, which would then become a standing committee if it seemed to be working well. This would make it easier to add it to the faculty handbook.
 - c. Dr. Jana Stone is looking to move to create an experimental committee, make sure people can get a voice this year. We are looking for recommendations to fill this temporary committee.

Motion to create an ad-hoc committee to prototype a Temporary Faculty committee. It was seconded and passed.

7. The chair next called on Jennifer Herazy, Associate Provost for Operations, and Ms. Jeanne Balsam, Secretary, to share the yearly process for maintaining the Faculty Titles List (**Attachment #3**).
 - a. In April 2014 we refined the definition for “academic faculty” and “research faculty” and other Administrative Officers either with voting privileges or no voting privileges.
 - b. Every year we work to see if any modifications need to be made to this list, and change titles if needed. This year, one of the recommendations was a clarification statement regarding the fact that only specific titles included on the academic faculty and research faculty lists are included members of their respective faculty groups.
8. Prof. Riley polled committee liaisons for any reports of matters that should come to the Board’s attention. The following were significant highlights not covered elsewhere:
 - a. **Laura Pusateri (Staff Council):** First Town Hall is going to be on 10/4, will be focusing on FLSA. On the 6th and 7th members of the council will be attending USG Staff Council Retreat. GT Informed series will start on November 15th. They are currently going through nominations for the seven seats available for staff council, please nominate through October 7th on the Staff Council website.
 - b. **Joe Hughes (USGFC rep):** First meeting will be Oct 28th in Albany, Georgia. There is an expectation that the issue of guns on campus will be coming back into the legislature in January. The University System will try to get out ahead of this issue.
 - c. **Nagela Nukuna (Pres, Undergrad SGA):** Working with the USG Student Council regarding recent changes in sexual assault policy.
 - d. **David Scripka (President, Grad SGA):** Nothing to report.

- e. **Erica Briscoe (Stud Grievance and Appeal):** absent
 - f. **Russ Clark (Faculty Services):** absent
 - g. **Ennis Parker (SAFAC):** Nothing to report.
 - h. **Eric Feron (Student Activities):** Nothing to report.
 - i. **Paul Foster (Academic Integrity):** Nothing to report
 - j. **Steven Girardot (Student Honor):** Nothing to report
 - k. **Satya Gourisankar (Faculty Honors):** Nothing to report
 - l. **Bobby Hall (Faculty Benefits):** Met on 9/15, where the committee finalized the benefits summary document, and are planning to put it up for approval.
 - m. **Johanna Lotempio (Student Computer Ownership):** Absent.
 - n. **John McIntyre (FSGC):** Absent.
 - o. **Milena Mihail (IGCC):** Absent.
 - p. **Mirjana Milosevic-Brockett (Statutes):** Nothing to report.
 - q. **Doug Nation (Student Regulations):** Student Regulations will meet tomorrow.
 - r. **Pamela Pollet (Staff Council):** absent
 - s. **Carrie Shepler (IUCC):** Meeting regularly, nothing to report.
 - t. **Dana Simpson (Welfare & Security):** Elected a new chair, discussed upcoming action items. Also discussed how to navigate around construction on campus.
9. Prof. Riley called on Ms. Balsam to present the proposed agenda for the meeting of the Faculty, Faculty Senate, and Academic Faculty Senate scheduled for October 18, 2016 in **Attachment 4. It was moved and seconded that the agenda be approved. The motion was approved without dissent.**
10. Provost Bras mentioned that the graduate students did a survey. There is a lot of information from the survey and they want to share the results from their survey with the different units. Any help facilitating with the units is welcomed.
11. Prof. Riley asked if there was any additional business and hearing none adjourned the meeting at about 4:05 pm.

Submitted by Jeanne Balsam, Secretary
October 24, 2016

Attachments

1. [Minutes](#) of the August 23, 2016 Faculty Executive Board meeting.
2. Task Force on Visiting Faculty [recommendations](#)
3. [Faculty Title List](#)
4. Proposed [agenda](#) for the meeting of the Faculty, Faculty Senate, and Academic Faculty Senate on October 18, 2016.