

**GEORGIA INSTITUTE OF TECHNOLOGY
MEETING OF THE FACULTY EXECUTIVE BOARD**

MINUTES

Meeting of November 3, 2015

Held in the Poole Board Room of the Wardlaw Building

Members Present: Abrams (Ugrad student), Balch (CoC-IC), Balsam (Secretary of the Faculty, GTRI), Bras (Provost), Canellas (Grad student), Clark, Rick (Staff Council), Clark, Russ (CoC-CS), Cross (EVPR), Feron (AE), Foster (Modern Lang), Garcia (AE), Grover (Vice-Chair, ChBE), Hernandez (Chemistry), McIntyre (Business), Nation (GTRI-ELSYS), Powell (OSP), Shepler (Chemistry), Simpson (OSP), Williams (USGFC Rep., ECE)

Members Absent: Briscoe (GTRI-ATAS), Cottle (Architecture), Dorsey (Staff Council), Hall (GTRI-CTISL), Lotempio (GTRI-SEAL), Peterson (President), Riley (ECE), Schnepf (Staff Council), Schumacher (Psychology)

1. **Prof. Martha Grover, Chair**, opened the meeting at 3:06 P.M.
2. Prof. Grover directed the Board's attention to the minutes (**Attachment #1**) of their September 22, 2015 meeting. **A motion to approve was seconded and passed without dissent.**
3. The Chair next called on **Provost Bras** to remark on matters of interest to the Georgia Tech community.
 - a) President Peterson is out of town in Washington, D.C.
 - b) Provost Bras passed out an insert with some information on activities from the past five years, including information on strategic planning.
 - c) He stated that homecoming was a great event and a beautiful day with a good win. Summarized accomplishments from 2015, including that the campaign is now close to 1.7 billion dollars. The gifts from the 50th 40th and 25th reunion classes was \$58.2M that integrates over a few years. It culminates in the 50th reunion from the class of 1965 for \$41M which is a new record for a class gift. Five of the last few alumni presidents comes from the class of 1965.
 - d) The naming of the Engineering Biosystems Building is coming up in the near future. The large donors of the building wish to remain anonymous.
 - e) The President is hosting a series of listening sessions for students, faculty, and staff on issues of gender equity; it is a very important topic.
 - f) Recent Town Halls:

- Education Innovation. We are creating a new task force called, “Creating the Next in Education.” Co-chaired by Prof Bonnie Ferry and Prof. Rich DeMillo. Membership will be over 20 people and should last at least 18 to 24 months. Major effort and opportunity to look into the future and what is coming. How is environment changing?
 - Library Renewal. Discussed plans for the upcoming library renewal, it will be an extraordinary facility that redefines our campus. It will serve as the “central hub” of campus.
- g) For early action applications to GT, the Provost called on Rick Clark. Early applications are up 28% from last year (3,000 more applicants than last year). We are now in the mid 14,000’s. We expect to go over 30,000 applicants, hopefully making our acceptance rate just below 30% for this year.
- Q: Is the limit classroom space or dorm space? A: It is not dorm space, it is largely classroom and resources.
 - Q: How do we compare nationwide to other applications? A: There are very few institutions that compare to our growth. We thought the common app would change our numbers by 20%, but we have 48% increase.
 - Q: How does this affect our state recruiting? A: Our overall undergraduate admit rate is about 60% state. Our Georgia students are high quality, but we do lose some to other institutions.
- h) Tech Square just announced that NCR is about to break ground. New building with 3,000 new employees. Development of the area is great.
- i) Georgia Tech will be hosting its first innovation competition with all ACC schools in April. This is not in sports, but in innovation.
4. Call on **Professor Emeritus Robert Nerem** and **Ms. Gail Spatt**, Program Manager in the EVPR office to present information from the Institute Awards Committee. They provided handouts (**Attachment #2**)
- a) Prof Nerem stated that Provost Bras appointed this committee. With the main goal is to increase the nomination of GT faculty for national/international awards. We have outstanding faculty and we aren’t seeing the recognition nationally/internationally that we think they deserve. These awards are very competitive, but we believe that GT faculty should at least be nominated.
 - b) As we began to accumulate information about this, we realized there were a larger number of these awards than we thought and that to actually have nominations made, we needed to work closely with the units on campus.
 - c) Passed out info on GT nominations made, primarily how many successful/unsuccessful nominations were made in 2014. Showed which units are

more active/inactive in nominations. We aim to get more nominations in several units (there were some colleges that did not report nominating anyone in 2014; did not mean they did not make any nominations, but that they did not report it.).

- d) Ms. Spatt handed out information on internal awards. She pointed out that four of six colleges did not report nominating anyone for a staff award.
- e) Want to be better about sharing what awards are out there, and eventually would like to have a website showing which awards are coming up to help increase the number of nominations per unit.

5. The Chair called on **Mr. James Kirk**, Executive Director, Institute Budget Planning and Administration who provided a presentation on GT Budget Allocation. He also introduced **Ms. Lisa Godfrey**, Director, Institute & Capital Plan Budget Management, and **Mr. Paul Brown**, it is his second day at GT. This is Mr. Kirk's first time to come to this group and appreciates the opportunity. They gave an overview of the budget and used the presentation in **Attachment #3**. He showed an organization chart that shows the Budget Office, IRP, and Capital Planning are all in the same organization. We cannot do budgets without looking at student data, looking at performance data, workload data, and looking at the space. Important information/discussion from the presentation:

What does budget look like. Are we prepared for all the students that are being accepted? Principal GT budgets, we have operating budget and capital budget.

- Q: Does all state money need to be spent by a certain date? A: Yes, in most cases. Our attempt is to spend all money available. We have a lot of needs and certainly spend the money wisely. The basic answer is yes; however, there are two areas which may carry over money, those being tuition and indirect cost recovery.

Ms. Godfrey used the same presentation to explain capital planning. They prioritize the capital projects to determine how to spend the state money.

Some of our most recent capital projects include the Engineered Biosystems Building, Caddell Building and Construction Renovation, the Lettie Pate Whitehead Evans Administration Building (Tech Tower) Interior Renovation, and the Price Gilbert Library & Crosland Tower Renewal. Recent historic capital projects include the Lloyd W. Chapin building renovation.

- Q: why can't we use tuition money for scholarships? A: against the state rules. We use foundation money for scholarships.
- Q: What is the incentive for Georgia Tech in increasing the amount of students in a class when there is no direct line in budget allocations anytime soon for increasing amount of students?
A: The idea is how you deal with the ups and downs, and our response to the needs we have.

The cost of educating a student is much more than what a student pays.

Student/faculty ratio will definitely be under the microscope in FY 17.

6. Prof. Grover polled committee liaisons for any reports of matters that should come to the Board's attention. The following were significant highlights not covered elsewhere:
 - a) **Rick Clark, Staff Council:** Going through elections right now, 6 seats on staff council to be filled. Statement admission related- attempted to bring in more voices to admission this year, we have created an online faculty form if you'd like to recommend a student.
 - b) **Doug Williams:** University System Faculty Council had their fall meeting on October 24 on the budget, high points: university system has earned an additional 15 million dollars for FY '17 (what the formula shows). Houston Davis, Executive Vice Chancellor of Academics, offered to come talk to faculty/staff at any campus.
 - c) **Jen Abrams, Undergraduate Student President:** from a student life perspective they are working with the Student Integrity Office, Student Judicial Branch, and SGA making sure students know how that process works. In the spring SGA undergrad will work on the sexual violence advisory board putting on a summit, the mental health student coalition gears up for some talks, student life board working on some diversity program. Budget-wise, the SGA deals with the student activity fee; we came in with 1.7 million dollars and will allocate around 1.5 million. Also working with Student Rules and Regulations Committee on creating a standard for how we excuse students for religious holidays.
 - d) **Mark Canellas, Graduate Student President:** Continuing to work on the first graduate student experience survey. This is not an exit survey, but a survey while the graduate students are here. This should go out by the end of January or early February.
 - e) **Paul Foster, Academic Integrity Committee:** Committee met last week. They discussed the impact of the new sanction model; there has been a slight increase in students who have been caught for plagiarism with the new model. How GT might be able to create a guide and increase the students use of plagiarism-preventing software. Another issue is students and alumni misrepresenting their GPAs.
 - f) **Eric Feron, Student Activities Committee:** Nothing to report.
 - g) **Russ Clark, Faculty Services Committee:** Main area of interest and effort this year is around open access policy (for depositing journal articles) and if there is anything we can do to help faculties in that area.
 - h) **Carrie Shepler, Undergraduate Curriculum Committee:** The committee is hard at work, but nothing specific to report.
 - i) **Tucker Balch, Graduate Curriculum Committee:** Nothing to report.
 - j) **Elena Garcia, Staff Council:** Nothing to report.

- k) **John McIntyre, Faculty Honors Committee:** The committee has not met yet; should meet in January.
 - l) **Michelle Powell, Faculty Benefits Committee:** Open enrollment is occurring now. Mark Grovenstein was recently appointed to a USG Benefits Committee. Concerns regarding contributions towards benefits for employees as well as retirees. Concerns about health and wellness programs and whether they are going to remain voluntary or become mandatory in the future. There was discussion with the committee and Staff Council about maternity/paternity leave issues. They are moving towards a defined contribution for each employee.
 - m) **Doug Nation, Student Regulations Committee:** The committee is working on rewriting the regulations to account for athletic competitions that fall within the first week of finals, recording of expulsions and whether they should be on a student's transcript. Last meeting they had an update on Title IX issues, as well as looking at changes to the regulations to be more respectful to religious holidays and observances.
 - n) **Dana Simpson, Welfare and Security Committee:** First meeting will be next Tuesday.
7. **Ms. Balsam** shared the proposed agenda (**Attachment #4**) for the upcoming meeting of the Academic Faculty Senate scheduled for November 17, 2015. She noted that the meeting will be held in the Bill Moore Student Success Center. **The motion for approval was seconded and passed without dissent.**
 8. The Provost said to keep your eyes on something that is being discussed in congress about the way that sexual assault is reported. This could be critical. It could change how cases of sexual misconduct can be investigate.
 9. Prof Grover asked if there was any additional business and hearing none adjourned the meeting at about 5:10 pm.

Submitted by Jeanne Balsam, Secretary
January 25, 2016

Attachments

- 1) [Minutes](#) of the September 22, 2015 Faculty Executive Board meeting.
- 2) Institute Awards [information](#)
- 3) [Budget Overview](#)
- 3) [Agenda](#) for November 17, 2015 meeting of the Academic Faculty Senate