

Annual Report of the Academic Services Committee, 2012—2013

Submitted by Amy D'Unger, Ph.D., Committee Chair
Associate Director of Undergraduate Studies, School of History, Technology, and Society

The following people served on the committee during the 2012-2013 academic year:

Sonit Bafna: School of Architecture (COA)

Douglas Britton: Agricultural Technology Research Program (GTRI)

Amy D'Unger (Chair): School of History, Technology, & Society (IAC)

Peter Hesketh: George W. Woodruff School of Mechanical Engineering (COE)

Denise Johnson-Marshall: Dean of Students Office

Susan Liebeskind (Secretary): Cyber Technology and Information Security Laboratory (GTRI)

Helena Mitchell: Center for Advanced Communications Policy (IAC)

Carrie Shepler: School of Chemistry and Biochemistry (COS)

Raj Vuchatu: GTRI (*Liaison to the Executive Board*)

The Academic Services Committee (ASC) met eight times during the year to determine how the committee could best support the Institute's Strategic Plan and monitor infrastructure that supports research and teaching.

September 5, 2012: Planning meeting The committee elected new officers (chair and secretary), received brief updates on the Open Access subcommittee and the Campus Climate Survey committee, and planned out agenda items for the 2012 – 2013 academic year.

October 9, 2012: Dr. Steven Girardot, Director for the Center for Academic Success and Assistant Vice Provost for Undergraduate Education Dr. Girardot spoke on behalf of Dean Colin Potts. He discussed the reorganization of the Office of Undergraduate Education, particularly in regards to alignment with the Institute's Strategic Plan. Included in discussion was the Complete College Georgia initiative, supporting students in academic trouble, tutoring, and services for graduate students.

November 5, 2012: Dr. Ellen Zegura, Chair of the Open Access Policy subcommittee Dr. Zegura provided an overview of the Open Access Policy, which needed to be approved by the ASC before moving forward to the faculty for a vote. After Dr. Zegura's presentation, the committee voted unanimously to approve the policy.

December 3, 2012: Dr. Donna Llewellyn, Associate Vice Provost for Learning Excellence and Director of the Center for the Enhancement of Teaching and Learning Dr. Llewellyn discussed CETL, its mission, and the programs that it offers to faculty and students. She also provided information on the Campus Teaching Award program and the Course Instructor Opinion Survey.

January 22, 2013: Dr. Rafael Bras, Provost Dr. Bras outlined the current state of the Strategic Plan. He discussed the issues of the library, research centers, space planning, information technology, and faculty relations, each of which had been identified by the ASC as important to the committee's work. Dr. Bras suggested that we pursue the issues of lifelong learning and envisioning the role of the ASC moving forward.

February 12, 2013: Jim O'Connor, Chief Information Office/Director of OIT and Sandy Simpson, Director of Enterprise Project Management Mr. O'Connor reported on the work of Strategic Technology Investment Committee and Technology Experts Councils. Issues such as VOIP, IT governance, the student technology fee, and data storage and security were discussed. It was suggested that ASC would be well positioned to represent the needs of the faculty in implementing the campus IT master plan.

March 12, 2013: Review of work The committee reviewed the recent work of the Executive Board and discussed issues that had been raised in the previous meetings. Action items were established.

June 18, 2013: Planning upcoming agenda The committee met to discuss possible future action items to pursue in the 2013 – 2014 academic year.

In addition to these meetings, the committee voted by email to elect a new chair (Sonit Bafna) and secretary (Carrie Shepler). For full details on the eight meetings of the ASC please refer to the minutes for each of the dates referenced above.