

Academic Services Committee
Monthly Meeting Minutes
October 26, 2011

Committee Members Present: Amy D'Unger, Caitlin Manley, Denise Johnson-Marshall, Raj Vuchatu (Executive Board Liaison)

Guests: Jackie Herndon, CACP

Committee Members Absent: Doug Britton, Marlit Hayslett, Peter Hesketh, Nancey Green Leigh, Margaret Loper, Helena Mitchell

The meeting was called to order at 11.03 AM. Amy discussed the difficulty in getting a member of the Strategic Plan Implementation Committee to attend the October ASC meeting. Raj volunteered to contact any committee member who might be affiliated with GTRI. Amy agreed to send him the list of members and thanked him for his willingness to do that.

Raj then made a motion to approve the minutes from the September meeting. Denise seconded the motion and the minutes were approved unanimously.

Denise discussed the campus climate action item formulated by the ASC last year that she and Amy are now pursuing. They have made contact with Dr. Mary Ann Ingram (ADVANCE Professor for the College of Engineering) and Dr. Archie Ervin (VP for Institutional Diversity) and all have expressed interest in the project. The plan is to bring together a variety of interested parties on November 28th at 3.00 PM to further discuss the creation of a campus climate committee and large-scale survey. Potential invitees to the meeting, aside from those already mentioned, include Jon Gordon (Office of Assessment), Sandi Bramblett (Institutional Research and Planning), Jackie Royster (Dean of the Ivan Allen College of Liberal Arts), Chet Warzynski (Organizational Development) and Amit Khanduri, the Vice-President of Academic Affairs for the SGA.

Jackie Herndon, the Chief of Staff for CACP, then presented information on developing a faculty club at Georgia Tech. She had met with Ron Bohlander, Secretary of the Faculty, and discussed the history of past clubs at Tech as well as how the old "soup and sandwich model" won't fly. She picked three benchmark institutions in urban areas with large surrounding suburbs (home to many of the faculty and staff) that had successful faculty clubs. In most models, monthly dues cover some revenue, coupled with \$10 - \$15 monthly minimum spending requirements in the club and support from the larger institution. Most universities with successful clubs do not charge rent for the space, and provide \$70,000 - \$110,000 per year in operational support, on average. In addition, faculty from other institutions can share the benefits of the GT club if they are members of their own home university's club. Organizations such as the Association of College and University Clubs can provide information on establishing and running a club, as well as international membership support. Establishing a "Founding Member" donation system is a common way to begin funding a club, and membership in the Association of College and University Clubs provides access to a variety of resources.

Jackie went on to say that the GT Hotel and Conference Center might be a good location, as the presence of a club could increase increase lunch traffic and there is ample parking at the garage, which could be given free to members. Amy also brought up the currently empty space

in what was formerly Junior's, and Jackie suggested that parking on North Avenue in the GT-run lots could be used with a validated parking system.

All concurred that a faculty club, open to faculty, staff, and possibly graduate students, would "show love for people, not just buildings," but would require a dues system and institutional buy-in to make it sustainable. Denise suggested that it could become affiliated with Auxiliary Services, though be a self-sustaining enterprise like housing or the First Room. Hiring the best staff and paying them a living wage will be important to keep it running smoothly. Raj suggested that, before there is a physical space, we could have a virtual club using online resources and social media. He also said that it could be linked in with the campus faculty profile system, which is used to compile information on faculty research so that people across campus can make connections based on mutual areas of interest. All agreed that the issue should be discussed at the level of both the Executive Board and the Faculty Senate. The committee will need to clarify what those various entities will be looking for, e.g., a report or presentation, a proposal, etc. Jackie's report to the Academic Services Committee and her example founding member document are attached as appendices to the minutes.

Raj concluded the meeting with a discussion of the action item regarding hardware and software needs on campus. He said that OIT is very open to hearing what we need and making sure that software versions are "synched" across various classrooms. Amy recommended that we talk to Peter about this, as the action item was generated out of a concern that he had expressed about lack of access to the same version of computer software from room to room.

The meeting was adjourned by Amy D'Unger at 12.05 PM.

Minutes Respectfully Submitted by,

A handwritten signature in black ink, appearing to read 'Amy D'Unger', with a long horizontal flourish extending to the right.

Amy D'Unger
Secretary, Academic Services Committee