

**Academic Services Committee  
Monthly Meeting Minutes  
August 31, 2011**

**Committee Members Present:** Doug Britton, Amy D'Unger, Nancey Green Leigh, Denise Johnson-Marshall (via conference call), Amit Khanduri (for student Caitlin Manley), Helena Mitchell, David White (Executive Committee Liaison)

**Committee Members Absent:** Marlit Hayslett, Peter Hesketh, Margaret Loper

The meeting was called to order at 12:08 PM.

The meeting began with Helena discussing the presentation done to the Executive Board the previous day. David discussed his perceptions of the meeting, as he was in attendance, and why some members seemed confused as to what we were asking (for advice and suggestions on which action items to pursue, which the EB might support, etc.). Those who understood the request seemed to buy-in to the work that we were doing and be supportive of our efforts. In particular, Monique Tavares, the staff representative on the Executive Board, offered to assist us in connecting with those on campus working on various white papers that are part of the Strategic Plan. It was also suggested that we invite members of the SP implementation committee to an Academic Services Committee meeting so that we can get their perspective on our proposed action items.

The meeting then turned to choosing officers (chair and secretary) for the 2011 – 2012 academic year. Because no one volunteered to run for office, both Helena and Amy agreed to serve a second term as chair and secretary, respectively. In order to hold a vote, Nancey nominated Helena for chair and Doug seconded. The vote was unanimous in support. Helena nominated Amy for secretary and Doug seconded. The vote was unanimous in support.

David said that he would like to continue on as the liaison to the Executive Board, but was not sure if he would be reappointed (he is also running for the position of chair or vice-chair of the Exec Board, in which case he would not be acting as a liaison). He will provide us with an updated after the election has happened and committee liaisons have been named.

The committee then attempted to establish a good meeting time for fall semester meetings. After compiling a list of times that would definitely not work, as well as some that might, Amy agreed to send out a Doodle poll. Various times on Wednesdays and Thursdays seemed to have potential for the largest number of committee members.

Nancey inquired again about the presentation to the Executive Board, particularly with regard to our action item proposing (re)establishing a faculty club on campus. She

suggested that we look at models from around the country, as there are many different ways a faculty club can be constituted. The committee discussed the issue of parking, current available spaces on campus (e.g., Junior's old space), etc.

Amit (standing in for Caitlin) was then asked to present the student perspective regarding academic issues on campus. He stated that student-faculty interaction is a big concern, especially after the Princeton Review gave the Georgia Tech faculty very low ratings in terms of accessibility. He discussed the Faculty – Student interaction agreement, as well as the idea of the “first day” lectures being implemented in undergraduate classes. Nancey pointed out that respect goes both ways, and she has experienced students not being respectful of the academic institution. In particular, fraternity houses often blare music during the middle of the day, especially during rush, exam periods, etc. This can be extremely disturbing for those working in offices adjacent to fraternity houses. Amy added that she had also experienced this problem, as her office backs up to a row of frat houses. Denise said that she would mention this to the Assistant Dean of Students in charge of Greek Affairs.

Doug suggested another possible item to add to our agenda for next year, which was talking to the co-op program, understanding their programmatic plans, and making sure that the program gets the support that it needs. Amy cautioned against adding new action items, as we will already have to pare down the ones that we have to a smaller, more feasible number. Amy stated that she would send around the report to the Executive Board and ask ASC members to look at the proposed action items and select ones that they feel strongly about, to be discussed at the September meeting. The meeting in September will be for planning, with substantive meetings to be held October 2011 – April 2012. The tentative date for the September Academic Services Committee meeting is Wednesday, September 21<sup>st</sup>.

The meeting was adjourned by chair Helena Mitchell at 12:58 PM.

Minutes Respectfully Submitted by,

A handwritten signature in black ink, appearing to read 'Amy D'Unger', with a long horizontal line extending to the right.

Amy D'Unger  
Secretary, Academic Services Committee