

Academic Services Committee
Monthly Meeting Minutes
July 31, 2012

Committee Members Present: Amy D'Unger, Marlit Hayslett, Denise Johnson Marshall (via conference call), Helena Mitchell, Raj Vuchatu (Executive Board Liaison, via conference call)

Committee Members Absent: Doug Britton, Nancey Green Leigh, Peter Hesketh, Susan Liebeskind

The meeting was called to order by Helena Mitchell at 12.06 PM. Minutes from the May meeting of the committee were discussed, as they had been revised since the previous meeting. With regards to the item about the planning for a faculty club, Amy questioned whether it was appropriate to have a non-committee member serving as the ASC liaison. Helena stated that Ron Bohlander had said that it was OK, so it should not be an issue. A vote was held to approve the minutes and all approved.

Raj then presented information from the most recent Executive Board meeting. He said that the most recent meeting, to be held in July, had been cancelled so he was reporting information from the May meeting. President Peterson talked about the suspension/closing of the Beta Theta Pi fraternity for the next two years, due to repeated infractions of the Student Code of Conduct, and the various construction projects that were impacting campus in the summer and fall. He also stated that the Board of Regents has approved a budget for Georgia Tech that is \$12 - \$14 million less than what GT had proposed to the state. The impacts on various units will be assessed. This assessment was supposed to take place during the July meeting of the Executive Board, which was cancelled, so it will be forthcoming. In the past year some employees did receive raises (e.g., those making less than \$30,000 a year), and there is some potential for raises in the coming fiscal year. Marlit said that she had heard that Governor Deal would skip raises for one year, and then reinstate them in 2015. The president also announced that Andy Smith has retired and his former position restructured into two positions. Susan Cozzens is now the Vice Provost for Graduate Education and Faculty Affairs and Colin Potts is now the Vice Provost for Undergraduate Education. The President also reported that the various Strategic Plan Implementation Projects are making progress.

Marlit gave an update on the Open Access Subcommittee. She said that there has not been any recent activity of the committee and that the April Town Hall meeting on open access was not well attended. The committee will try another Town Hall this fall and plans to be on the Academic Senate for approval of an open access policy. She also stated that Doug Britton has done a fantastic job in representing the Academic Services Committee on the Open Access Subcommittee.

Amy and Denise then gave updates on the Campus Climate Task Force. Amy is on the faculty subcommittee and said that they met several times during the summer, developed specific areas of concern/focus, defined specific issues within those areas of concern, and then translated the issues into questions that could be included in the survey. Seven focus areas were developed, with about 5 – 7 questions for each focus area. Denise is on the staff subcommittee and stated that their group went through a similar process of meeting three times during the summer, developing categories of issues to be dealt with, and then formulating questions to represent those categories. Both subcommittees have turned in their documents to Archie Ervin and Jon Gordon.

The original plan was to move the document through the IRB in August and roll out the survey in October, but Amy and Denise were unsure whether this would happen or not.

Helena then discussed the subcommittee assessing the feasibility of creating a faculty club. She said that the committee has not met since May, and that the ASC should discuss whether it wants to continue to be involved in this issue, given the enormity and potential time commitment of it, as well as whether it's actually feasible or not in the given budget climate.

Helena then announced the changes in membership of the Academic Services Committee for the 2012 – 2013 academic year. Carrie Shepler (Chemistry) and Sonit Bafna (Architecture) will be joining the committee and Susan Liebeskind (GTRI) will continue on after joining the committee at the end of the 2011 – 2012 academic year. Doug Britton, Amy D'Unger, Peter Hesketh, Denise Johnson-Marshall, and Helena Mitchell will continue to serve on the committee. Nancey Green Leigh and Marlit Hayslett will be leaving the committee. Both have been on the committee for several years. Marlit will be moving into a new role working with Policy @ Tech. Raj was not sure if he would be staying in the role of the liaison between the Executive Board and the ASC. He will talk to Executive Board Secretary Ron Bohlander to see if staying on the committee would be an option, since all agreed that continuity of representation would be a good thing to have.

Helena moved on to new business items. She said that a draft of the ASC summary report and copies of all meeting minutes for academic year 2011 – 2012 are due in mid-August. A meeting needs to be planned for the last week of August or first week of September in order to elect new officers and plan the agenda for the coming year. Helena suggested that Amy run for the chair position and she said that she would think about it, and that she would not be running for the secretary position again. Helena will send out an email asking for volunteers to run for the positions of chair and secretary. A vote will be held during the first meeting. Amy will send out an email with a poll for the best time to hold the late August/early September meeting.

The meeting was adjourned at 12.33 PM.

Minutes Respectfully Submitted by,



Amy D'Unger
Secretary, Academic Services Committee