

**Academic Services Committee
Monthly Meeting Minutes
May 15, 2012 [REVISED]**

Committee Members Present: Doug Britton, Helena Mitchell, Susan Liebeskind, Marlit Hayslett (via call in), and Denise Johnson Marshall (via call in)

Committee Members Absent: Amy D'Unger (out on leave), Peter Hesketh, Nancey Green Leigh, John Miller (has resigned with the end of the semester), Raj Vuchatu

Guest speaker: Ellen Zegura

The meeting was called to order by Helena at 3:07 pm. The March minutes were introduced for approval. It was noted by Susan that on page 2 of the *March* minutes, in the paragraph at the bottom stating "Jacqueline Herndon will serve as the ASC's liaison for Faculty Club updates. Discussion was raised as to names submitted for club members", Susan stated that it should read "...names submitted for *committee* members". The motion was made by Susan to approve the minutes with the pending change and seconded by Doug.

Helena welcomed Amy D'Unger's new family arrival (daughter Violet Winders born March 14, 2012)

Raj Vuchatu was unable to make the meeting and as such there were no Executive Board updates.

The Open Access presentation by Ellen Zegura and Doug Britton was next on the agenda. In terms of background history, Ellen mentioned that Marlit had also served on the committee for Open Access. The initial "legwork" for the committee was derived from the Library Faculty Advisory Board which was chaired by Ellen and Marlit, who worked on the committee. It was then moved to an ad hoc committee and from there it became a subcommittee of ASC. Between January and March, all colleges at GT were represented including GTRI. Outside of Georgia Tech, other universities such as MIT, Princeton and Duke have similar policies.

Best practices from various sources were looked at and pulled from in order to make Georgia Tech's policy viable. Though it was mentioned at the last Academic Senate meeting, it was not voted on due to the lack of town hall meetings for discussion (one town hall meeting was held but it was lightly attended). As of now, there are no town halls "scheduled" for the summer but one might occur in June at GTRI or other possible locations, but more than likely late August would be the next town hall meeting.

Doug is also a member of the Open Access subcommittee. He noted that the draft policy Ellen presented today has not been electronically distributed as it is best presented with supplemental explanation. Ellen stated that this is the current version of the policy but it is subject to revision and feedback that is expected from the town hall meetings.

Susan asked if the current version is an actual policy. Ellen stated that “it’s a policy that would have teeth” if approved though there is an opt-out clause. She also said that there is zero intent to enforce the policy.

Helena asked if proceedings and special journals from conferences can be used in Open Access. Ellen said that this policy would allow authors to retain exclusive rights of their articles. Many publishers already have a clause that states “if your institution has an Open Access policy, THEN you can retain the publication rights”. Doug said you should not be paying to access your own work.

Both Doug and Ellen mentioned that the library staff have the expertise and are onboard and very eager to assist any individuals that need help with navigating the Open Access discussion with publishers.

Helena asked was this process retroactive and Ellen said no. In terms of what types of items will be covered, Ellen stated published scholarly works only. No books, poems, course notes or media will be included.

Doug mentioned that GTRI brought up the question regarding would classified work be covered and the answer is no.

Doug also noted the question of how to execute and deploy this whole process has been addressed. The library support team will answer that question. They are looking at systems that will support automation and also the linking of systems.

“You might be asking why now and why Georgia Tech,” Doug asked. Opportunities to innovate and coalesce information and package this (maybe even generate curriculum vitae) would be good for new and young research faculty/academic faculty, which is not currently a reality.

GTRI already has something in place similar to this (repositories that track CVs and even grants that have been denied).

Doug stated that some already think Open Access is a forgone conclusion and noted that it’s SOP in some places (i.e. in the state of Washington).

Helena asked what’s the next step and Ellen said town hall meetings. Doug mentioned that he spoke with Ron Bohlander and the Executive level was already aware of the policy and that they were waiting on the draft.

On the GTRI front, it was mentioned that Bob McGrath already conducts town hall meetings and that the Open Access issue could be dovetailed into his meetings as opposed to scheduling a separate town hall meeting. Or if others were having town halls as well, might it be possible to dovetail on their meetings with a mention regarding Open Access?

The Academic Services Committee needs to act “officially” in some type of formal action. They can wait until the Fall (as the language may change with the advent of the town halls). Meanwhile Doug and Ellen will touch bases about possible dates to speak with groups.

Updates on Faculty Club subcommittee: It was noted that the Faculty Club minutes are now on T-square. Things are running smoothly. It had been suggested that minorities were not fully represented on the slate of names for suggested candidates for committee membership. ASC members then submitted names of female candidates to Helena for possible committee membership. All names submitted were asked to participate but had commitments elsewhere and did not have time, although they had interest.

Denise presented a Climate Survey committee update. Climate survey is headed by Dr. Archie Ervin, Vice President for Inclusion and Diversity and Jonathan (Jon) Gordon, Director, Office of Assessment. The meeting began with a statement of purpose and direction from Dr. Rafael Bras. They've held two meetings since their last meeting. The *format* for the survey is to be determined by summer's end. They hope to get the survey itself out to the campus by October (Amy sits on this committee as well). Things are moving quickly now. The survey will be comprehensive and will include students, faculty and staff.

New business: the names of the new ASC members and their terms of office are:

Sonit Bafna – CoA [2012 – 2015]

Carrie Shepler – Chemistry & Biochemistry [2012 – 2015]

Susan Liebeskind – GTRI [2012 – 2015] re-elected

Departing ASC members:

Nancey Green Leigh (City Planning)

Marlit Hayslett (GTRI)

John Miller (student representative) – a replacement will be identified by August

Election for new officers will be held in August (as that's when the new terms of office start as well) and the officers will receive notification from Ron Bohlander at that time.

Possible meetings held over the summer:

- Faculty Club subcommittee might meet during the summer
- Climate Survey subcommittee might meet (emails can be sent to Denise if no meetings held)
- Open Access subcommittee – might hold town hall meetings during summer

Helena asked if the August meeting of the ASC is the last meeting of existing officers? It was unclear and Ron Bohlander's name was mentioned as the person to contact for an answer to this question.

It was noted that the next meeting of the ASC will depend on the status of subcommittees as needed over the summer. Otherwise emails will suffice for updates.

The meeting was adjourned at 3:42 PM.

Minutes Respectfully Submitted by,

Joy McNeil, CACP

Substituting Secretary for Amy D'Unger