

Academic Services Committee
Monthly Meeting Minutes
March 13, 2012 [REVISED]

Committee Members Present: Doug Britton, Marlit Hayslett, Denise Johnson Marshall, Helena Mitchell, Raj Vuchatu (Executive Board Liaison)

Committee Members Absent: Amy D'Unger (out on leave), Peter Hesketh, Nancey Green Leigh, Susan Liebeskind, John Miller

The meeting was called to order by Helena Mitchell at 3.10 PM. The first item of business was approval of the February meeting minutes. Motion made by Marlit to approve the minutes and Denise seconded (note: John Miller approved the minutes via email to Helena). The committee approved the minutes unanimously. A presentation was then given by Lisa Sills, Deputy Director of Support Operations and a member of the Strategic Plan Implementation Committee.

The Committee is responsible for overseeing the implementation of the Institute's Strategic Vision and Plan (especially Goal 5). *(The PowerPoint presentation that covers more detail can be found in T-Square in the Resources folder under the Additional Reports & Presentations subfolder entitled "ARC Strategic Planning Implementation Update")*. This includes the oversight of sixteen leadership special projects. All are ongoing, some more than others. Most have a common theme of innovation and collaboration. The projects all include faculty, administrative staff and student members. Lisa requested that these documents not be shared outside of the committee until it is released officially.

A few of the projects she reviewed: The Allen Institute for Advanced Studies (project #1) is just one of the projects for creative ideas that address issues and conditions that challenge society. Leadership Development (project #7 on the detailed handout) is one of the projects that is not really up and running. Three education initiatives: Revitalizing Undergraduate Education (project #9), Globalization of our Students & Education (project #5) and Leadership Development, (project #7) have some overlap. Campus Visioning & Planning Effort (project #3) combines the "live-learn-work-play" environment with the campus community. Redefining & Re-energizing Life Sciences, Health Sciences & Biology at the Institute Level (project #8) combines it efforts with GA Tech, Emory and Georgia State's biology department. *(See the handout "16 Projects for Strategic Plan Implementation Ctime" in T-Square under the "Resources" folder and then under the "Additional Reports & Presentations" sub-folder)*. All the projects were approved at the same time but are moving at different paces. Lisa completed overview of the sixteen projects and then focused on her project-The Strategic Business and Operations Framework. The Framework is based on Strategic Plan Goal 5, to relentlessly pursue institutional effectiveness. This is a move toward a new culture at GT based on core values. *(Lisa's PowerPoint presentation on this subject can be found at T-Square under the Resources/Additional Reports & Presentations subfolder, with the title "Strategic Business and Operations Framework")*.

Lisa said we should contact the executive sponsor of the project(s) on areas we are interested in. We could either invite ourselves to meetings or provide feedback to sponsors. Raj's question: what is the best way to use all this information? Lisa said they would like two people to help run through the model as part of the next step. Upcoming milestones: February-March socialize the framework. April 25th: present refined framework at SPI meeting. May-forward: ongoing review and communications regarding status of implementation. Helena asked-has there been any benchmarking on what other universities are doing? Lisa said yes, mainly in the IT areas and there

would be more to come. She also stated that “academic groups” were the hardest group to engage in the plan.

Marlit asked: would there be some type of picking and choosing to “shepherd” the process along? Lisa said the shepherding process is a lot of work. Helena asked-might there be some type of “release” from other responsibilities to compensate for getting involved with this project? Lisa is unsure. She welcomed all ideas. Marlit asked-would there be a culling exercise to narrow down the projects? Lisa said yes, some will go away and others will be added through the years. Doug’s question-it seems like there are so many projects on the list, how will those on the SPI determine where the focus would be important? Lisa said it seems like a lot but GT is growing so the idea is not to limit up front but rather let things fall in place or fall out. Raj’s question-will the framework be the guide? Lisa said yes. There is an interactive website. Doug mentioned that the website has too much to focus on. Doug also asked who are considered the stakeholders? Lisa said stakeholders=partnership. Doug pointed out it appeared that engagement on website doesn’t include external ownership. Doug liked the idea of institutional effectiveness. Lisa is looking for folks to take projects through the framework model. The ASC committee members liked the idea of “Policy@Tech” (or Industry@Tech, etc.), as it helps to create “brand” identity.

Thanking Lisa, the ASC then discussed updates on other items.

Raj stated there was no Executive Board meeting, so there are no updates to present.

Update from the Open Access subcommittee: Marlit and Doug stated the subcommittee has been very active and they are ready to take the policy through the system. Language exists and is being circulated among the legal folks on campus. Then the subcommittee will present it to us for a 1st look since it is a subcommittee of ours. Town halls are still needed. Ellen (et al) is still shooting for April to release and have it voted on by the Faculty Senate because it is the last meeting this semester. ASC has to adopt prior to that. Doug said ASC might want to think about scheduling a special ASC meeting to adopt/present this before the Faculty meeting. Doug will get us a close to final draft. He says the policy is not trend setting just legal folks wanting to make sure it’s okay.

Update on ICPRS membership: Raj believes the push for membership has to come from Associate Deans. They need to make the recommendation to join ICPRS. The request needs to come from the right place. Doug asked who pays for it? Helena stated most likely it would be divided among the schools who want to use it. Raj also stated if it’s important, money will be found. Helena will follow up with Susan Cozzens on potential partners – GTRI, Architecture, and SPP. It was mentioned that Nancey might have been interested in all this as well.

Update on the Use of University Facilities: Denise got a good clarification on what the committee will be about. She mentioned that the committee will vet situations that have to deal with facility issues. Helena is a permanent member of this committee. Denise said at the meeting the members discussed the chain of command that will be used to resolve issues. The committee will act when there is a question/problem on space usage. Denise will send out a write up. (*The write up and .pdf handout can be found on T-Square, Resources folder under Additional Reports & Presentations subfolder entitled “Denise Johnson Marshall document” and “Handout-Comm on Institute Facility Use”.*)

Other updates: Denise reported that Campus Climate is going forth trying to get up to speed. There will be no meetings before Spring Break.

Jacqueline Herndon will serve as the ASC’s liaison for Faculty Club updates. Discussion was raised as to names submitted for committee members. Marlit pointed out that the names submitted were mostly men and therefore having no significant diversity. Everyone will submit names to

Helena to help resolve this issue (names of females or names of minorities). A suggestion of seeking names from Diversity Programs was mentioned.

The meeting concluded with an unresolved discussion of setting a date for going over the Open Access information to present at the Faculty Senate meeting.

The meeting (went overtime due to SPI presentation which stimulated discussion), was adjourned at 4.30 PM.

Minutes Respectfully Submitted by,

Joy McNeil, CACP
Substituting Secretary for Amy D'Unger